

Parts of a Spreadsheet

Name: \_\_\_\_\_ Period: \_\_\_\_\_ Date: \_\_\_\_\_

Label the parts .

The image shows a screenshot of the Microsoft Excel interface with several components labeled for identification:

- File Name:** Book1 - Excel
- Username:** kdenning
- Formulas Bar:** Contains the text "Kate Denning".
- Clipboard:** Located in the top-left corner of the ribbon, containing icons for Cut, Copy, and Paste.
- Font Section:** Contains labels "A." and "B." pointing to font size and color options.
- Number Section:** Contains labels "A." and "B." pointing to currency, percentage, and decimal options.
- Styles Section:** Contains labels "A." and "B." pointing to Conditional Formatting, Table, and Cell Styles options.
- Cells Section:** Contains labels "A." and "B." pointing to Insert, Delete, and Format options.
- Editing Section:** Contains labels "A." and "B." pointing to AutoSum, Fill, Clear, Sort & Filter, and Find & Select options.
- Worksheet Grid:**
  - Row 2, Column B: "Kate Denning"
  - Row 3, Column C: Formula  $=C1+C2$
  - Row 12, Column C: A yellow highlighted cell.
  - Row 20, Column B: A large box labeled "Active/ Selected Cell—".