

Membership Plan

1. Set margins to 1" on all sides
2. Be sure the line spacing is set to single space with no additional space after paragraphs
3. Center align and 24 pt Bold the first line
4. After the heading double space and insert a table that has 2 columns and six rows
5. 1 row of table is 16pt bold
6. Insert a column between Membership Name and Description for the information below
Price: \$70, \$150, \$50, \$125, \$85
7. Delete the entire row for The Hub Club
8. Sort the table from lowest to highest price
9. Shade every other row so that the table is easier to read.
10. Proofread your work
11. Save As Membership Plan
12. Print a copy and turn in

Become a Member of The Hub Club TODAY!

Membership Name	Description
The Hub Club Bronze	4 weekday activities per month
The Hub Club Platinum	Unlimited weekday/weekend activities and events
The Hub Club	3 weekend events per month
The Hub Club Gold	Unlimited weekday activities + 1 weekend event per month
The Hub Club Silver	Unlimited weekday activities